



BILINGUAL (SPANISH) IMMIGRATION STAFF ATTORNEY

APPLICATION DEADLINE: Review of candidates will begin immediately and continue until the position is filled.

ABOUT LEGAL SERVICES FOR CHILDREN

Founded in 1975, Legal Services for Children (“LSC”) is one of the country’s first non-profit law firms dedicated to providing free legal representation and social work services to children. Our mission is to ensure that all children in the San Francisco Bay Area are raised in a safe environment with equal access to a meaningful education and other services that are necessary to thrive and grow. We believe that our youth deserve positive alternatives to unnecessary placement in foster care, juvenile justice facilities, and immigration detention. LSC pioneered the interdisciplinary approach that is considered a best practice in juvenile law today. We deploy attorney-social worker teams to assist at-risk children who need to access the legal system to stabilize or improve their lives. LSC’s attorneys represent children in legal matters that involve guardianship, dependency, school discipline, immigration, and other civil legal matters. Our social workers provide crisis intervention, case management, counseling, and psychosocial assessments. LSC staff also engage in policy and advocacy projects aimed at advancing the rights of children.

ABOUT THE POSITION

LSC seeks an attorney to represent children in immigration proceedings. Clients will be living in the community in the Bay Area or in the Federal Foster Care program in Solano county. Clients are primarily monolingual Spanish speakers. We welcome applicants at all levels and provide opportunities for training and leadership.

Duties include:

- Conducting legal screenings, client interviews, and factual and legal investigations, counseling clients, developing case strategies and case plans, and engaging in oral and written advocacy as part of representing children in immigration matters (primarily Asylum, SIJS, and T & U visa cases)
- Representing children in immigration matters, including Immigration Court proceedings and related state court matters (probate and dependency as needed), as well as applications before U.S. Citizenship & Immigration Services (USCIS)
- Engaging in advocacy efforts on behalf of children, including conducting community presentations for children, families, schools, and community organizations
- Supervising legal interns

Requirements

- Member in good standing of the State Bar of California
- **Spanish fluency is required**

Desired Qualifications

- Experience in the practice of immigration law
- Demonstrated commitment to the rights of children and experience working with children who have experienced trauma
- Ability to work efficiently and effectively under pressure and in crisis situations
- Well-organized, motivated, creative, and independent, yet also able to work in a team-oriented environment
- Commitment to providing culturally competent services
- Excellent verbal, interpersonal, writing, and interviewing skills

Salary & Benefits:

Salary range: \$55,000-\$75,000, commensurate with experience. Benefits include fully paid health insurance (medical, dental, and vision), retirement savings contribution, and generous paid leave (vacation, sick, holiday, and sabbatical). LSC offers a flexible spending account for qualified health expenses.

APPLICATION PROCESS

Please send cover letter, resume, brief writing sample, and contact information for three references to jobs@lsc-sf.org, with “Immigration Staff Attorney” in the subject line. **In your cover letter, please address the following in order for your application to be considered:** LSC’s clientele is extremely diverse, and the majority of our clients are low income youth of color. To ensure that our agency is best serving these children, LSC strives to promote an evolving set of behaviors and attitudes amongst our staff, as well as policies that enable us to work effectively in all cross-cultural situations, with clients, with our coworkers, and with the community. We see this as a commitment to enhance the provision of our services to all clients; to raise the level of positive client outcomes; and to create an inclusive and respectful workplace in which differences are acknowledged and valued. **How do you think your personal background or experiences, professional or otherwise, have prepared you to contribute to our commitment to cultural humility and diversity amongst our staff? Feel free to think broadly about your response to this question, applying various aspects of your life and personal experiences.**

To promote social justice and best serve our clients, LSC is committed to maintaining a diverse staff and providing culturally competent services. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups including People of Color and LGBTQ individuals to apply. Bilingual/bicultural candidates are strongly encouraged to apply.