

## **Equal Justice Works Crime Victims Justice Corps Attorney Fellow**

San Bruno, CA • San Francisco

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### **Description**

The Tahirih Justice Center is a growing national non-profit organization that supports the courage of immigrant women and girls who refuse to be victims of violence by providing holistic legal services and advocacy in courts, Congress, and communities. Through pro bono holistic legal services, community outreach and education and nonpartisan public policy advocacy, Tahirih protects women and girls seeking protection from gender-based human rights abuses such as domestic violence, sexual assault, human trafficking, female genital mutilation, honor crimes, and forced marriage. Tahirih is a Bahá'í-inspired organization and works to create a world where women and girls can live in safety and with dignity. Tahirih's 70 employees work from offices in the DC metro area, Baltimore, Houston, Atlanta, and the San Francisco Bay Area.

**Position Summary:** The Equal Justice Works Crime Victims Justice Corps is a legal fellowship program designed to increase capacity and access to civil legal help for crime victims. A cohort of approximately sixty fellows are placed at nonprofit organizations across the country to provide direct representation, outreach, and education, to victims of crimes, including human trafficking, fraud/identity theft, campus sexual assault, and hate crime, and immigrant victims of crime with meritorious claims for immigration relief. All fellows will incorporate crime victims' rights enforcement into their practice and will receive training from the National Crime Victim Law Institute and other training and technical assistance providers.

This program is supported by an award from the U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime, Award Number 2017-MU-MU-K131, and private funding.

### **Primary Responsibilities**

- Provide direct legal services to immigrant survivors of crime including human trafficking survivors to address the range of civil legal issues that arise from the victimization
- Provide crime victims' rights enforcement
- Conduct outreach and education activities, provide referrals, and leverage pro bono resources
- Contribute to programmatic reporting required under the federal award
- Collaborate with other Equal Justice Works Crime Victims Justice Corps Fellows
- Actively participate in mandatory in-person training programs including two-day Crime Victims Justice Corps Victim Law Boot Camp training on June 28-29, 2018 in Washington, DC; learning event at the end of the Fellowship; annual three-day Equal Justice Works Leadership Development Training in October/November 2018 and 2019 in Washington, DC; and training calls with the National Crime Victim Law Institute

## **Requirements**

- Licensed to practice law
- Proficiency in Spanish required
- A demonstrated commitment to public interest work and desire to assist crime victims
- Strong writing, communication, interpersonal, and organizational skills
- An ability to provide victim-centered, trauma-informed, and culturally competent legal assistance to crime victims/survivors
- An ability to work collaboratively in a variety of contexts and with multiple organizations to facilitate comprehensive services to crime victims/survivors
- Ability to begin the fellowship on or about June 1, 2018, and serve for 2 years
- Those with legal experience in crime victims' rights enforcement and victim service are strongly encouraged to apply
- Law school clinic, externship, summer or other relevant practice experience a plus
- Demonstrable proficiency in Microsoft Outlook, Excel, and Word
- Good sense of humor and emotional maturity
- Ability to set priorities and manage multiple projects independently in a fast-paced environment

**Annual salary and benefits:** Competitive compensation depends on experience. Generous benefits include fully-paid employee health, vision, and dental insurance; a 401(k) defined contribution retirement plan; flexible work schedules; professional development including in-house training programs, staff enrichment retreats, and other growth opportunities. Employees have a very generous self-managed leave benefit inclusive of vacation, sick and holidays, including an office closure the week between Christmas and New Year's.

**Submissions:** Please include a cover letter, resume, and a list of three references.

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**Please note:** Candidates must be authorized to work in the United States for any employer.

*Tahirih Justice Center is committed to equal opportunity and promotes equity and transparency as core values. Tahirih practices inclusiveness in decision making through the use of consultation with employees throughout the organization. Tahirih does not discriminate against any person on the basis of actual or perceived race, color, religion, national origin, ancestry, citizenship status, age, ability, gender, marital status, veteran status, sexual orientation, genetic information, arrest record or any other characteristic protected by applicable federal, state or local laws. Applicants committed to equity from all backgrounds, experiences, abilities, and identities are encouraged to apply.*