



Centro Legal de la Raza

*Working for Justice
Strengthening Community
Since 1969*

Centro Legal de la Raza Seeks Pro Bono Project Supervising Immigration Attorney For Maternity Leave Coverage (4 to 7 months)

The Organization: Founded in 1969 and located in Oakland, California, Centro Legal de la Raza (Centro Legal) is a comprehensive legal services agency focused on strengthening low-income, immigrant, and Latino families and individuals by providing bilingual and culturally competent legal representation, education, and advocacy. The mission of Centro Legal is to protect and expand the rights of low-income people and promote access to justice for thousands of individuals and families each year throughout Northern and Central California.

Centro Legal's immigration practice includes comprehensive, full-service direct representation before USCIS and the immigration courts (EOIR), district court and federal court of appeals litigation, legal rights education, local and national advocacy. We specialize in detained and non-detained removal defense, the intersection of immigration and criminal law, affirmative asylum applications, and U visas for victims of violent crime.

The Position: Centro Legal is seeking an experienced supervising attorney to oversee our pro bono program while the Managing Attorney is on maternity leave. Duties will include:

- Managing day-to-day operations of immigration pro bono program, including supervising all in-house cases handled by the pro bono program, interfacing with pro bono coordinators on upcoming clinics and placements, supervising the pro bono mental health project, and supervising the volunteer interpreter project;
- Placing with and supervising pro bono attorneys at local law firms in asylum and U visa cases; pro bono clinics for asylee adjustment of status, DACA, asylum applications and work authorization;
- Conducting trainings on substantive and procedural immigration law topics at law firms;
- Conducting trainings to mental health providers on the role of mental health evaluations in asylum and U visa cases;
- Developing trainings and materials for volunteer interpreters along with paralegal;
- Supervising immigration pro bono project staff in all pro bono clinics and case placements management;
- Assisting in identifying potential federal litigation cases arising from direct services work and assisting in impact litigation efforts in federal district and circuit courts for placement with pro bono attorney or other non-profit litigation partners; and
- Assisting in determining appropriate case stories for use in reports, advocacy materials, and public education and providing expert testimony to media on current immigration law and policy topics.

Qualifications: First and foremost, the applicant must profoundly share Centro Legal’s mission and vision of social justice. Below are additional qualifications:

- J.D. and good standing with a State Bar, with a minimum of 3 years of experience providing legal representation to non-citizens before the Executive Office of Immigration Review and Citizenship & Immigration Services;
- Fluency in Spanish is preferred;
- Excellent writing, research, analytical, and verbal communication skills;
- Capability to train and supervise staff, pro bono attorneys, interns, and volunteers;
- A demonstrated commitment to civil liberties, immigrant justice, and public interest law.
- A record of moving legal cases forward and demonstrated ability to build and manage an extensive caseload;
- Strong leadership skills, preferably with experience managing other attorneys and staff;
- Demonstrated ability to work cooperatively on projects with lawyers, other staff members, and with pro bono partners;
- Demonstrated commitment to diversity within the office and a personal approach that values all individuals and respects differences regarding race, ethnicity, age, gender identity and expression, sexual orientation, religion, ability, socio-economic circumstance, immigration status, and record of arrest or conviction.

Compensation and Benefits: Salary commensurate with background and experience plus medical, dental, FSA, and 401(k) benefits. Generous vacation and holiday package.

Applications: Review of applications will begin immediately and continue until the position is filled. Applicants are encouraged to apply as soon as possible. Submit via email only: 1) cover letter, 2) resume, and 3) a list of three professional references to jobs@centrolegal.org. Place these words in the subject line “Immigration Pro Bono Supervising Attorney.”

Centro Legal de la Raza is an equal opportunity employer that does not discriminate on the basis of race, religion, disability, gender, nationality, ethnicity, sexual orientation, or any other prohibited category. Centro Legal de la Raza is an affirmative action employer and strongly encourages women, people of color, immigrants, LGBTQ, older persons, persons with disabilities and all qualified persons to apply.

POSITION OPEN UNTIL FILLE