



Temporary Senior Immigration Attorney

Organization: Bay Area Legal Aid's (BayLegal) mission is to provide high quality legal assistance regardless of a client's location, language, or disability. We are the largest provider of free civil legal services to low-income residents of the San Francisco Bay Area with regional offices in seven counties. Our services include advice, referrals, limited scope assistance, extended representation, public policy and impact advocacy, trainings, and community education. From Napa Valley to Silicon Valley, BayLegal ensures fairness in the civil justice system for the most vulnerable members of our community. We help our clients protect their livelihoods, their health, and their families. BayLegal's 100+ staff members provide wraparound legal services in housing preservation, domestic violence and sexual assault prevention, economic security, consumer protection, and healthcare access.

The Position: The Temporary Senior Immigration Attorney (Attorney) will be part of BayLegal's immigration team, which includes the Regional Counsel for Immigration, Pro Bono team, and staff attorneys who provide immigration legal services to noncitizen victims of domestic violence, sexual assault, or human trafficking throughout BayLegal's seven county service areas. The Attorney conducts intakes and prepares cases for pro bono placement, maintains an existing caseload of immigration cases, and provides technical assistance and back up coverage to staff attorneys. The primary case types are currently U Visas, VAWA Self-Petitions, and domestic violence based Conditional Residence waivers. The Attorney may be based in any of our six regional offices. This position is temporary and expected to last 6 months.

Responsibilities: The Attorney ensures that BayLegal's immigration services are provided effectively throughout the Bay Area by both pro bono and staff attorneys with a high degree of competence.

- Provide direct assistance to BayLegal Staff and Volunteers in the provision of client services including training and technical assistance on immigration legal issues for staff, law clerks, and pro bono attorneys.
- Intake/case preparation including conducting intake interviews in each regional office to screen cases for eligibility for pro bono placement, requesting U visa certifications for those cases, and preparing memos for pro bono placement of the cases.
- Undertake casework on BayLegal immigration-related cases as necessary including managing an existing caseload and providing back-up on cases for staff or pro bono attorneys.

About the Successful Candidate:

- Significant experience with and knowledge of immigration law, and in particular with U visa, and VAWA cases. Additional desirable practice areas include: T visa, SIJS, adjustment of status, family-based petitions, and removal defense. Minimum 2 years immigration practice strongly preferred.
- Bilingual in Spanish and English
- Passionate about immigration law and serving vulnerable populations
- Experience training, both in group settings and one-on-one preferred.
- Strong interpersonal skills including the ability to mentor students and attorneys at various skill and experience levels

- Must be self-directed and be comfortable working in a fast paced, high volume environment
- Admitted to practice, with good standing, in at least one state is required (California preferred)

Compensation and Benefits: Compensation is based on experience and our competitive public interest salary scale. Position will be eligible for medical and dental benefits.

Applications: Bay Area Legal Aid thrives on our diversity and we are proud to be an equal opportunity employer. We are committed to building a culturally diverse workplace and strongly encourage women, persons of color, LGBTQ individuals, veterans, persons with disabilities, and persons from other underrepresented groups to apply. Review of applications will begin immediately and continue until the position is filled. Applicants are encouraged to apply as early as possible. Please send cover letter, resume, references, and writing sample to: jobs@baylegal.org. *Please reference Temporary Senior Immigration Attorney in your application.*