



JOB ANNOUNCEMENT MANAGING ATTORNEY

About Legal Services for Children (LSC)

Founded in 1975, LSC is one of the country's first non-profit law firms dedicated to providing free legal representation and social work services to children and youth. Our mission is to ensure that all children in the San Francisco Bay Area are raised in a safe environment with equal access to a meaningful education and other services that are necessary to thrive and grow. We believe that our youth deserve positive alternatives to unnecessary placement in foster care, juvenile justice facilities, and immigration detention. LSC pioneered the interdisciplinary approach that is considered best practice in juvenile law today. We deploy attorney-social worker teams to assist at-risk children and youth who need to access the legal system to stabilize or improve their lives.

LSC's attorneys represent children in legal matters that involve guardianship, dependency, school discipline, immigration, emancipation, and other civil legal matters. Our social workers provide crisis intervention, case management, counseling, and psychosocial assessments. Across all areas of practice, last year LSC represented over 500 full scope case clients and provided information, referral, and brief legal advocacy to 1,200 more Bay Area children.

LSC operates with a budget just over \$2 million and a staff team of 21 FTE. LSC leverages its in-house attorney resources with a pro bono panel of over 100 attorneys from the Bay Area's private bar.

About the Position

LSC seeks a full-time Managing Attorney to oversee all aspects of the organization's legal program. As a member of the Management Team reporting to the Executive Director, the Managing Attorney leads and mentors a legal staff of seven attorneys, including four leadership-level Project Directors, and two paraprofessionals. Specifically, the Managing Attorney is responsible for:

- Developing protocol for the delivery of legal services and interdisciplinary teamwork, and ensuring the provision of high quality legal services.
- Coordinating the assignment of legal work.
- Hiring, supervising, and evaluating the legal staff.
- Keeping legal staff abreast of changes in case law, practice, and policy.
- Coordinating staff training and professional development with the Clinical Director.
- Developing and maintaining relationships with the court and legal community.
- Working with the Volunteer Coordinator to oversee the legal internship program, Pro Bono Panel, and Child Advocacy Certification Program.
- Managing the fellowship program at LSC, including coordinating project development, recruitment, and hiring of legal fellows and funder relations.
- Maintaining a small caseload, and coordinating policy advocacy and targeted outreach.
- Assisting in development and implementation of program and policies as a member of the Leadership and Management Teams.

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- Working closely with development and administrative staff to sustain organizational revenue by developing project ideas, drafting and reviewing content for reports and proposals, and tracking project deliverables. The latter includes monitoring project budgets and maintaining accurate client/service data for analysis purposes.

Qualifications

- Member of and in good standing with the State Bar of California
- At least ten years of experience in one or more of LSC's areas of practice (dependency, education, guardianship, or immigration), a significant part of which involved direct representation of children or youth
- At least five years of experience supervising attorneys or other legal professionals, preferably in a nonprofit setting
- Commitment to providing culturally competent services
- Ability to work efficiently and effectively under pressure and in crisis situations
- Well-organized, motivated, creative and independent, and able to work in a team-oriented environment
- Excellent verbal, interpersonal, writing, and interviewing skills
- Bilingual in Spanish highly desirable
- Experience with fundraising for nonprofit programs is a plus
- Experience with legal volunteerism in the law firm sector is a plus
- Ability to use or quickly learn basic office technology, including Microsoft Office applications and an integrated case management system is essential

Salary is commensurate with experience. Benefits include fully paid health insurance (medical, dental, and vision) and generous paid leave (vacation, sick, holiday, and sabbatical). LSC also offers a flexible spending account for qualified health expenditures.

To promote social justice and best serve our clients, LSC is committed to maintaining a diverse staff and providing culturally competent services. We welcome candidates from traditionally underrepresented communities, as well as bilingual and bicultural candidates. Please send a resume/cover letter to jobs@lsc-sf.org.