



CENTER FOR GENDER & REFUGEE STUDIES

UNIVERSITY OF CALIFORNIA, HASTINGS COLLEGE OF THE LAW

Temporary Part Time Attorney for Refugee and Human Rights Organization

The Center for Gender and Refugee Studies (CGRS) seeks a part-time attorney to provide technical assistance to attorneys with gender-based asylum claims, as well as to support other CGRS projects on behalf of women asylum seekers fleeing gender-based persecution. This is a 20-25 hour per week temporary position.

The Organization

Based at UC Hastings College of the Law in San Francisco, CGRS is the nation's leading organization working to advance the law and policies that protect the rights of women asylum seekers fleeing gender-based persecution. CGRS seeks to positively impact individual cases, while influencing the development of the law nationally and internationally. CGRS engages in a broad range of activities to achieve these goals, including research, legal, legislative, grassroots, and media strategies, and provides technical assistance to hundreds of attorneys each year in gender based asylum cases.

For more information on CGRS, see: <<http://cgrs.uchastings.edu/>>

The Position

This is a 20-25 hour per week position, **running from early to mid April, 2008 through the beginning of September, 2008**. The part time attorney will work under the supervision of CGRS's staff attorney and the general direction of CGRS's Director, and will have primary responsibility for the technical assistance program. The attorney will also be involved with CGRS in its national and international advocacy work. **Responsibilities include:**

- Reviewing and replying to daily requests for assistance received through CGRS website by providing country conditions materials, information about experts, etc.
- Identifying country conditions research that needs to be developed
- Providing legal expertise to attorneys needing assistance
- Managing and updating the case database, extracting data as needed
- Tracking case outcomes and writing monthly report summarizing decisions
- Identifying patterns in cases and/or decisions
- Supporting CGRS's national and international advocacy projects

Applicants must have:

1. Extensive experience in and/or knowledge of refugee law, including gender-based asylum claims
2. A minimum of two years of relevant work experience is required unless applicants can demonstrate subject matter expertise without this length of experience
3. Exceptional written and oral communication skills
4. The ability to work both independently and as part of a team

5. Spanish language is preferable, but not required

Salary

Salary will be commensurate with experience.

To apply, please send a resume, cover letter, and two references who are familiar with your experience in refugee law. Your cover letter should address: a) details of your experience in, and knowledge of, the substantive and procedural aspects of asylum claims, including particular experience and/or knowledge of gender-based claims; b) any experience you have mentoring attorneys or law students in asylum cases; and c) anything else you consider relevant. All applications will be accepted and reviewed on a rolling basis. Applicants are encouraged to apply as soon as possible and should mail or fax applications to:

Lisa Frydman
Part Time Attorney Position
UC Hastings College of the Law
200 McAllister Street
San Francisco, CA 94102
Fax: (415) 581-8824

If applying by email, please put "Part Time Attorney Position" as the subject of the email and ensure that your last name is included in the filename of all attachments. Email your application to: frydmanl@uchastings.edu.

CGRS is an equal opportunity employer (EOE). All qualified persons including people of color, women, lesbians and gay men, are encouraged to apply. We are committed to diversity in the workplace.

Please no phone calls.