



Immigration Associate Attorney

Van Der Hout LLP is a nationally renowned, full-service immigration and nationality law firm located in the San Francisco Financial District. The firm was founded in 1980 and represents a wide range of clients in immigration matters, including family-based immigration, employment-based immigration, asylum and other humanitarian relief, removal defense, and federal litigation. We are civil-rights and immigration-rights oriented, with eleven attorneys and 34 total staff.

Job Description

We are seeking an associate with two years of experience as a business immigration attorney. Job duties include:

- Represent clients in all aspects of business immigration.
- Provide eligibility and risk assessment to clients.
- Establish and maintain high quality case work and legal best practices.
- Oversee legal assistants in preparation of NIV and IV petitions.
- Maintain accuracy in high volume caseload.
- Provide individualized and nuanced legal services to clients.
- Help train and supervise administrative staff to ensure best practices with regards to case filings, client payments, and other administrative tasks.

Qualifications

- 2 years of experience as a business immigration attorney.
- Experience with preparing and filing NIV applications, including H-1B, L-1, TN, E-3, etc.
- Experience with IV applications, including PERM applications, I-140 Petitions, and AOS applications.
- This position requires a J.D. and bar admission to practice in at least one U.S. state.

Additional Information

Salary is commensurate with experience. Please include a resume and cover letter with your application. Please note that this is NOT a remote position. Must be available to work out of our San Francisco location.

Apply here: <https://vblaw.bamboohr.com/jobs/view.php?id=38>